



Spring Lane School

Admissions Policy 2023 - 2024

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Introduction

Section 19 of the Education Act 1996 provides that – each local education authority shall make arrangements for the provision of suitable education at school for those children of compulsory school age who by reason of exclusion from school or otherwise, may not for any period receive suitable education unless such arrangements are made for them. Section 19 provision includes Pupil Referral Units.

Allocation of Places

Bury Local Authority currently commissions from Spring Lane School (Bury Secondary PRU) 136 places across years 7-11 to meet this duty.

These places are for:

- A) Children from Bury schools or of Bury residents who have been permanently excluded from secondary school. A permanent exclusion is when a pupil is removed from a school permanently and their name is taken off the school roll. In these cases, the Local Authority must arrange full-time education for the pupil from the sixth school day. Bury Secondary PRU is Bury’s offer for permanently excluded children following the 6th day of a permanent exclusion.
- B) Children who are unable to secure a place in a Bury Secondary school or academy and are placed with Bury Secondary PRU through the In Year Fair Access Protocol.

These places are not available for parental request for a pupil to be placed directly into Bury Secondary PRU. If you feel your child would benefit from a place at Bury Secondary PRU you need to discuss the matter with your child’s current school.

Maintained schools have the power to direct a pupil offsite for education to improve their behaviour and ultimately outcomes. Regulations require that the school’s governing body must ensure that parents/carers are given clear information about the placement: why, when, where, and how it will be reviewed. At Spring Lane School (Bury Secondary PRU) we offer places to school’s to utilise places with us, to meet the needs of the children as a measure to reduce the risk of permanent exclusion. We also offer places within alternative provision for Bury children at risk of exclusion in Year 10 and Year 11.

We work collaboratively with the family and school to assess the pupil’s needs to determine future provision. If it is determined that Spring Lane School (Bury Secondary PRU) will offer the best outcomes for pupils in the long-term and the parents/carers agree to long-term placement with us, decisions will be made regards future schooling in the best interests of the child.

Pupils can be placed at one of the following centres:

Centre	Demographic	Route in
Radcliffe	Year 7 – Year 10, SEMH needs	Referral, PEX, SEN consultation
Milltown House	Year 11 – Vocational, Functional Skills and GCSE accreditation	Referral, PEX, SEN consultation

Park House	KS4 – GCSE outcomes for anxious, EBSA, SEND, Medical Need pupils or those with an EHCP	Referral on the basis of Medical Need or SEN (allocation through Section 19 panel)
Whitefield	KS3 – Anxious, EBSA, SEND and nurture pupils	SEN consultation, PEX, referral

Where admission is required as a Bury resident who is at significant risk of permanent exclusion from a Bury school, the child’s current school can refer for an Alternative Provision place at the school, where there is capacity. This will be charged back to the school commissioning the place at the agreed day rate.

The child will remain on the roll of the school in the hope that they may return if appropriate. This will be reviewed on a half termly basis and may include formal EHCP assessment of the pupil. Following a success of an AP place, the pupil could:

- Follow managed move protocol and become a single roll pupil at Spring Lane School
- Return back to their mainstream school setting
- Follow managed move protocol back to another mainstream school

If you feel your child would benefit from a place at Spring Lane School (Bury Secondary PRU) you need to discuss the matter with your child’s current school.

SEND Places

Spring Lane School (Bury Secondary PRU) works closely with the Local Authority and their SEN Team to meet the needs of children in Bury who have SEN Support or an EHC for Social, Emotional, Mental Health as their primary need. As part of our commitment to meeting SEMH need in the borough, we offer places to the SEN team, where appropriate and when we assess that we can meet need. This process follows formal consultation, as per the guidelines in the SEN Code of Practice and requires full parent/carer consent.

Spring Lane School (Bury Secondary PRU) will meet the SEN Code of Practice regulations and respond to SEN consultations within 15 days of a received consultation.

Spring Lane School is supported by the Local Authority to accommodate up to 40 places for pupils with an Education, Health Care Plan.

Medical Need place

Spring Lane School supports the placement of pupils with Medical Needs in Bury Local Authority. Those with a Medical Need and absent from school for more than 15 consecutive days will require education. These pupils will be brought at a Local Authority maintained panel to look at the suitability of provision in the authority against the evidence given; Spring Lane School is part of that offer through our Park House provision.

Spring Lane School is supported by the Local Authority to accommodate up to 16 places for pupils with a Medical Need.

Complaints procedure

Any complaints regarding this policy should be dealt with in accordance with Bury PRU complaints procedure.

Policy Monitoring, Evaluation and Review

The Headteacher and Governing Body will review this policy annually and assess its implementation and effectiveness.

Adopted by Spring Lane School on 1st September 2023.....

Chair of Governors *Verna Shaw*

Headteacher 